



COUNTESS GYTHA
PRESCHOOL

Accidents and emergency treatment

Person responsible for checking and stocking first aid box: Carly Gillman

The setting provides care for children and promotes health by ensuring emergency and first aid treatment is given as required.

- Parents'/carers consent to emergency medical treatment consent on registration.
- At least one person who has a current paediatric first aid certificate **must** always be on the premises and available when children are on the premises and must accompany children on outings.
- Students and trainees have paediatric first aid to be included in ratios at the level below their level of study.
- First aid certificates are renewed at least every three years. In line with the EYFS, all staff who obtained a level 2 and/or level 3 qualification since 30th June 2016 must obtain a paediatric first aid qualification within three months of starting work to be counted in ratios.
- All members of staff know the location of the first aid box, the contents of which are as follows:
 - 4 medium dressings
 - 1 large dressing
 - 2 triangular bandages
 - 6 safety pins
 - 2 eye pads
 - 40 plasters
 - 20 wipes
 - Adhesive tape
 - 6 pairs disposable gloves
 - 2 finger dressings
 - 1 resus face shield
 - 1 foil blanket
 - 1 burn dressing
 - 1 pair safety shears
 - 1 conforming bandage
- No other item is stored in a first aid box
- There is a named person in the setting who is responsible for checking and replenishing the first aid box contents.

- Vinyl single use gloves are also kept near to, not in, the box, as well as a thermometer.
- There is a named person in the setting who is responsible for checking and replenishing the first aid box contents.
- For minor injuries and accidents, first aid treatment is given by a qualified first aider, the event is recorded online using Tapestry and signed by the parents when they pick up their child. Parents may have a photocopy of the accident form on request.
- In the event of minor injuries or accidents, parents are normally informed when they collect their child, unless the child is unduly upset or members of staff have concerns about the injury. In which case they will contact the parent for clarification of what they would like to do i.e. collect the child or take them home and seek further medical advice either from NHS 111 or G.P.

Serious accidents or injuries

- An ambulance is called for children requiring emergency treatment.
- First aid is given until the ambulance arrives on scene. If at any point it is suspected that the child has died, the Death of a child onsite procedure is implemented and the police are called immediately.
- The registration form is taken to the hospital with the child.
- Parents/carers are contacted and informed of what has happened and where their child is being taken to.

Recording and reporting

- In the event of a serious accident, injury or serious illness, the designated person notifies the designated officer using a safeguarding incident form as soon as possible.
- The settings manager is consulted before a RIDDOR report is filed.
- If required, a RIDDOR form is completed; one copy is sent to the parent, one for the child's file and one for the local authority Health and Safety Officer.
- The Head Teacher and Governing Body are notified by the setting manager of any serious accident or injury to, serious illness of, or the death of, any child whilst in their care in order to be able to notify Ofsted and any advice given will be acted upon. Notification to Ofsted is made as soon as reasonably practicable and always within 14 days of the incident occurring. The designated person will, after consultation with the Head Teacher and Governing Body inform local child protection agencies of these events.