

Countess Gytha PTFA AGM

Meeting Held: 29TH March 2023

Meeting opened 19:30, meeting closed 20:30

Present - Nicola Rowlands (NR), Faye Lye (FL), Peter Fletcher (PF), Heidi Brownhill (HB), David Gordon (DG), Katie Sweby (KS), Kellie Walker (KW), Tom Rowland (TR), Dan Mahoney (DM), Sam Lye (SL), Davina Fletcher (DF), Daniel Oddermose (DO).

Apologies- Tara Andrews (TA), Micaella Hills (MH).

Total Attendees- 12

Matters arising from Minutes AGM 28/03/2022

- Minutes of last meeting read ALL APPROVED, no matters arising.

Chairperson's report

This report covers the work of Countess Gytha PTFA for the period of 28th March 2022- 29th March 2023.

We have worked hard this past year to organise various events and activities that not only raise funds for the PTFA but also to try and involve as much of the school community as possible whilst providing maximum enjoyment for the children. Not all events turn a huge profit but we try and balance that with how much the children have enjoyed and participated in them.

Heidi will go into more detail in her Treasurer's report, but during this year donations to school have included: Christmas party & pantomime treats, bookman reading challenge prizes, outdoor learning equipment, contribution to transport for all class trips, Yr 6 leavers books and a contribution towards the new library system set up. I would like to take the opportunity to say thank you to Heidi for all the excellent work she does keeping our finances in check as well as keeping on top of licenses and paperwork for every event, it's no small task!

Fundraising events have included- Mufti days, summer fair & raffle, several Bag2school collections, Jubilee cream tea, the Christmas card fundraiser, Christmas fair & raffle, Christmas film event & discos.

We have various exciting events coming up this year, the Rainbow run at the end of this week and plans are already well underway for the King's Coronation and summer fair. Please do let us know if you have any suggestions for events or want to help out!

I would like to say a huge thank you to the whole PTFA committee, we all have very busy lives but still manage to pull together, organise events and keep the committee running and without the involvement from all of you it wouldn't be nearly as successful or enjoyable!

Thank you to Mr Gordon for entertaining and enthusiastically getting on board with all our weird & wonderful event ideas and helping them come to fruition. We are very lucky to have so many school staff willing that get involved and be a part of the events too, we just could not run them without their support.

Finally, thank you to all the parents and carers that support our fundraising by donating prizes for raffles, second hand uniform, decluttering for bag2school, attending all our events and also the help and appreciation you give us, we are always overwhelmed by the generosity!

Thank you!

Treasurers Report for Countess Gytha PTFA

29th March 2023

Financial Year 1st September 2021 to 30th August 2022

Remaining under the fantastic leadership of Nicki Rowlands, Countess Gytha PTFA still had to hold some virtual events, but we were able to return to face-to-face events and held our first summer fayre. Overall fundraising events generated a profit of £3660.97. From this we had general expenses for licenses and purchases of £616.91 and donated £2113.90 back to the school.

The total income generated from fundraising activities was £5,698.11 with expenditure of £2,037.14. The attached report shows a breakdown of these figures by individual event (in date order).

Countess Gytha PTFA ends the financial year with a bank balance of £3,423.17.

2021-2022

As a quick guide to how we are progressing this year we have currently raised income of £3,838.37 and have had outgoings of £1,496.47. Giving us a profit of £2,341.90.

Almost through two thirds of the year, we still have more fundraising activities planned for the rest of the year including the summer fayre and end of year discos.

It was a great first year for us working alongside Mr. Gordon and the staff of Countess Gytha being able to support us at some of our events.

Heidi Brownhill, Treasurer of Countess Gytha PTFA, March 2023.

Statement of Financial Activity for the Year Ended 31/08/2022

Income generated by fundraising activities (see separate list)

Gross Proceeds	£5,698.11
Less Associated Costs	£2,037.14

Net Income Generated **£3,660.97**

Less costs of Countess Gytha PTFA

Parentkind annual membership	£116.00
Raffle license	£20.00
Bunting	£19.58

Gazebo	£48.00
Banner	£45.00
Surplus Stock (to be used for future events)	£368.33

Total Running Costs **£619.91**

Distributions Made:

Selection boxes	£10.00
Popcorn for panto	£64.14
Preschool Christmas tree	£18.00
Xmas hampers	£178.10
Book tokens	£40.00
World book day	£76.07
Preschool dentist set	£28.99
Outdoor Learning	£587.08
Library system	£309.00
Book Hampers	£38.00
Transport for trips	£450.00
Easter eggs	£33.00
Paints for plates	£68.20
Cream teas	£28.49
Leavers Books	£184.83

Total distributions **£2,113.90**

Opening bank balance **£2,493.01**

Closing bank balance **£3,423.17**

Fundraising Activities	Income	Expenditure	Profit/(Loss)
2 nd Hand Uniform	£147.50	£0.75	£146.75
Meet the PTFA	£96.50	£63.11	£33.39
Bags 2 School	£361.00		£361.00
Easy Fundraising	£110.13		£110.13
Mufti Days	£97.30		£97.30
Stampastic	£1.25		£1.25
Christmas Fayre	£1,041.15	£384.79	£656.36
Christmas Jumpers	£34.00	£0.53	£33.47
Christmas Cards	£118.36		£118.36
Fund-Raisin	£400.14	£45.00	£355.14
Mother's Day	£214.15	£185.67	£28.48
My Name Tags	£27.00		£27.00
Easter Fayre	£392.50	£63.40	£329.10
Tuck Shop	£126.62	£100.94	£25.68
Jubilee Cream Teas	£453.10	£287.47	£165.63
Father's Day	£63.00	£28.92	£34.08
Summer Fayre	£1462.90	£693.11	£769.79
Disco	£263.30	£183.45	£79.85
Refunds	£33.56		£33.56
Donations	£250.00		£250.00
Collection pots	£4.65		£4.65

Total Fundraising £5,698.11 £2,037.14 £3,660.97

Committee member elections-

Chairperson: NR proposed by KW, seconded by HB

Vice Chairperson: FL proposed by NR, seconded by KW

Secretary: PF proposed by HB, seconded by KW

Treasurer: HB proposed by PF, seconded by NR

Advertising/posters: KS proposed by NR, seconded by FL

Additional committee members:

MH proposed by KW, seconded by HB

TA proposed by NR, Seconded PF

KW proposed by NR, seconded by KS

Any other business:

We think it would be a good idea to move next year's AGM forward to January so that the yearly events can be viewed January – December each year. Heidi will continue to do her financial reports in line with the school year (ending on 31st August each year).

Future events:

We have one more Bag2school collection booked before the end of the school year, which will be 8th June.

Summer fair 7th July

Disco 14th July

If any parent or carer can give a little time to support the PTFA's fundraising & events then please get in touch through the office or any of the committee- you are all very welcome.

NEXT MEETING DATE

- TBC – Jan 2024.