

Countess Gytha PTFA AGM

Meeting held at Countess Gytha Primary school

6th March 2025

Meeting opened 9.00am

Present

Nicki Rowlands (NR)

Heidi Brownhill (HB)

Micaella Hills (MH)

Katie Sweby (KS)

Davina Fletcher (DF)

Jack Bunter (JB)

Tara Andrews (TA)

Pat Peck (PP)

Caroline Sherry (CS)

Charlie McCann (CM)

Daniel Oddermose (DO)

Karen Annetts (KA)

Apologies

Peter Fletcher (PF)

Kellie Walker (KW)

Jen Price (JP)

Faye Lye (FL)

Approval of minutes from AGM held 22nd February 2024. All agreed.

Matters arising from 2024 AGM Minutes- No matters arising.

Chairperson's Report

This report covers the period dated 22nd February 2024- 6th March 2025 for Countess Gytha PTFA.

This past year we have organised a variety of events & fundraising activities to include the summer & Christmas fairs, discos, a film night, rainbow run and mufti days. We also did the popular "My Child's art" Christmas designs again and Wonderlicious chocolate bar sales to tie in with the Yr 6 leavers performance of Wonka.

We continue to have a successful regular income from the clothing recycling bin on site, provided by Astra recycling. We also run the Friday tuck shop, second hand uniform sales, the Easyfundraising scheme and gain commission from My name tags and Stampastic.

We have found that it's very difficult with a lot of the bigger events, like the fairs and rainbow run, to keep our expenses low and make a decent profit out of them. Donations and sponsorship for these would really help and suggestions on how to achieve this would be welcomed.

Throughout the year, the PTFA continue to fund various regular items like; Bookman challenge prizes, Eggs for the Easter egg hunts, Yr6 leavers books, contributions to each class for school trip transport and the library system subscription. Our largest donations have been for ipads and playground equipment.

We liaise with school regularly to find out what items they would like and whether they are affordable and within our constitution guidelines. Some things we agree to fund every year and others are one off requests, but we try to make sure every class has had the opportunity to make requests for items during the school year.

We are currently well under way with planning for the Rainbow run in May and our Summer fair in June. We are always looking for new fundraising ideas, suggestions and helpers for events. We have an excellent group of volunteers that form the current committee but if there is anyone who is keen to join in then we are always happy to have a chat about how to get involved.

I would like to thank the whole PTFA committee for all the hard work they put in throughout the year to make our events so successful. Thank you particularly to Heidi for doing the tricky job of treasurer and making sure we have floats for every event, counting up the money afterwards, banking it all and keeping track of the accounts for us.

Thank you to Mr Gordon and all the staff for supporting us, we wouldn't be able to achieve our fundraising goals and put on all these events for the children without their assistance and enthusiasm.

And finally, thank you to all the parents and carers for your support and encouragement for the PTFA events and donations that make it possible to provide these experiences and extras for the children at Countess Gytha.

(CM) suggested looking at a mess tent style frame with army cargo nets over, for the rainbow run and ask military or scout parents to help source and help at the event. All agreed this was a good suggestion and committee will investigate options. (TA) offered to source 10-12 tyres for the event.

Treasurers report- See separate finance document.

(MH) discussed that alternative tuck shop items need to be researched, due to various allergies including nut and dairy as well as costings, all agreed we need to look at more options or possibly consider increasing the price to 30p per item to give us more choices. (NR) suggested we start selling ice poles earlier in the year as these give a better profit and are suitable for many of the children with intolerances & allergies.

All discussed the need to find new members with business or accounting knowledge to take on the treasurer role in the near future so that they can shadow (HB) for a period of time to gain experience in this role.

Similarly, the Chairperson position will need someone willing to take it on and keep the PTFA thriving as (NR) will leave in a couple of years when she will no longer have children at the school.

Committee member elections

Chairperson: Nicki Rowlands proposed by HB, seconded by MH

Vice Chairperson/social media: Faye Lye proposed by NR, seconded by HB

Secretary: Tara Andrews proposed by NR, seconded by DF

Treasurer: Heidi Brownhill proposed by NR, seconded by DF

Advertising/Posters: Katie Sweby proposed by MH, seconded by NR

Additional committee members: Jen Price, Michaela Hills and Peter Fletcher Proposed by NR, seconded by TA

Meeting closed: 10.15am