



COUNTESS GYTHA
PRIMARY SCHOOL &
FOUNDATION UNIT

Nappy Changing

Policy statement

No child is excluded from participating in our setting who may, for any reason, not yet be toilet trained and who may still be wearing nappies or equivalent. We work with parents towards toilet training, unless there are medical or other developmental reasons why this may not be appropriate at the time.

We provide nappy changing facilities and exercise good hygiene practices in order to accommodate children who are not yet toilet trained.

We see toilet training as a self-care skill that children have the opportunity to learn with the full support and non-judgemental concern of adults.

Procedures

- Our staff have a set time for changing nappies during the sessions, or more frequently as and when required.
- There are always two staff members present during nappy changing.
- Staff sign the nappy changing record each time a child is changed, recording the date, time, the child's name and whether they are wet, soiled or clean and dry. This is second signed by the other staff member present.
- Babies and young children are changed within sight of other staff whilst maintaining their dignity and privacy at all times.
- Our changing area is warm, with a safe area to lay children and no bright lights shining down in their eyes.
- Each child has their own bag to hand with their nappies or pull ups and changing wipes provided by parents.
- Our staff put on gloves and aprons before changing starts and the areas are prepared. The changing mat is cleaned with antibacterial wipes before each child is changed.
- All our staff are familiar with our hygiene procedures and carry these out when changing nappies
- Our staff never turn their back on a child or leave them unattended whilst they are on the changing mat.

- We are gentle when changing; we avoid pulling faces and making negative comments about 'nappy contents'.
- In addition, we ensure that nappy changing is relaxed and a time to promote independence in young children.
- We encourage children to take an interest in using the toilet; they may just want to sit on it and talk to a friend who is also using the toilet.
- We encourage children to wash their hands, and have soap and paper towels to hand.
- Older children access the toilet when they have the need to and are encouraged to be independent.
- We dispose of nappies and pull ups hygienically. Nappies or pull ups are bagged and put in the nappy disposal bin. Ordinary pants that have been wet or soiled are bagged for parents to take home.

Updated: October 2018

Date of next review: October 2019